



March 9, 2017

VIA E-MAIL

Ms. Gabriella Lauricella
Data Acquisition Specialist
SmartProcure
Email: glauricella@smartprocure.us

RE: 17-FOIA-031 PO/Vendor Information – 10/27/2016 to Current

Dear Ms. Lauricella:

We are in receipt of your request under the Illinois Freedom of Information Act, 5 ILCS 140/1 *et seq.*

On February 3, 2017, we received your request for any and all purchasing records from October 27, 2016 to the current date. Specifically, your request was limited to readily available records for the following categories:

1. The purchase order number;
2. Purchase date;
3. Line item details;
4. Line item quantity;
5. Line item price;
6. Vendor ID number, name, address, contact person and their email address; and
7. The beginning of Metra's fiscal year

(“Request”).

In response to your Request, Metra is providing you with the above-referenced purchasing records from October 27, 2016 through February 23, 2017 in a spreadsheet containing columns for items 1 – 6, as noted above, including the vendor's email addresses where available, and telephone numbers. As for the answer to item #7 of your Request, Metra's fiscal year begins January 1.

If we can be of any further assistance to you, please do not hesitate to contact us.

Sincerely,

Freedom of Information Officer
foia@metrarr.com
FOIA Hotline #312-663-3642

Attachment